

## HOW TO SECURE YOUR SNAPCHAT ACCOUNT.

How secure is your Snapchat account?



The Yorkshire and Humber Regional Cyber Crime Unit (RCCU) protect team have produced this documentation regarding public Snapchat safety. This document demonstrates the options available to users. There are step-by-step instructions on how to view and change your preferences throughout your account settings. The options you choose are personal preference. This document contains recommendations for your settings and shows you how to access them.

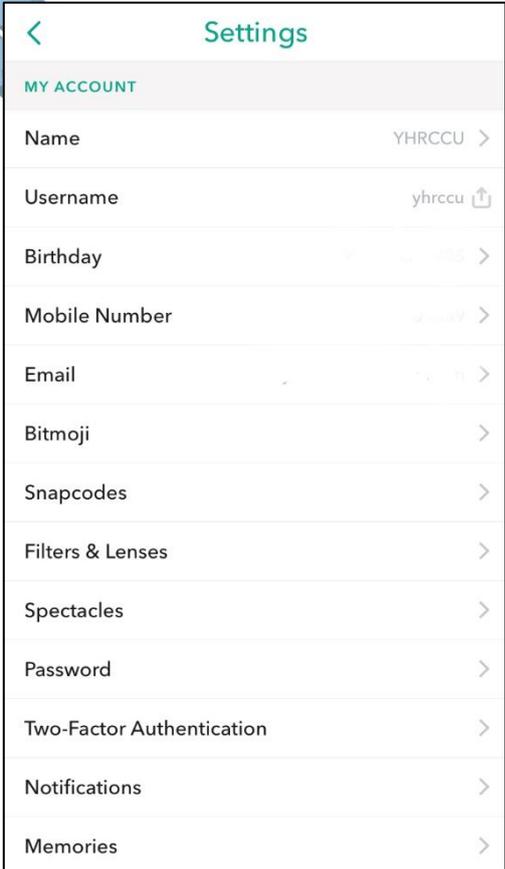
*\*Please note: the following screenshots were taken on the Snapchat Application on iPhone (App Store). These instructions may differ on other mobile or tablet devices.*

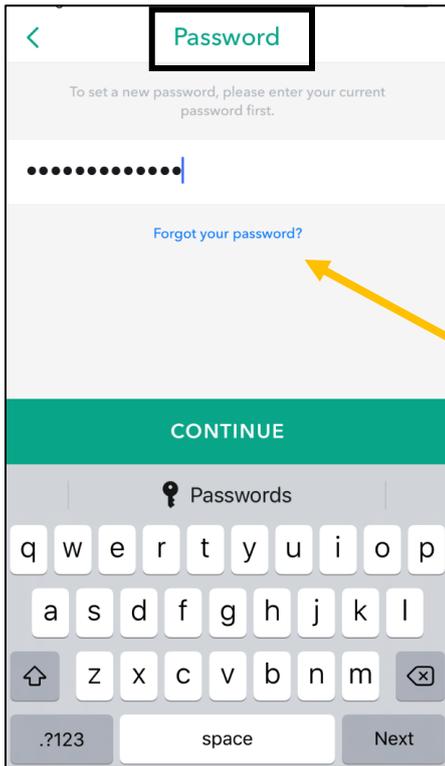


On the Snapchat Application you need to access this page.  
(Click your image in the top left of the camera home screen.)  
Here you can add friends or add a snap to your story!  
Click on the settings icon in the top right corner.



Here is the settings page.  
Each section has an arrow allowing you to click and open each setting to make further options.  
You can edit your personal data and a variety of security settings available for your account.





Password

Find Password in the settings menu!

Firstly to set a new password you must enter your current password.

If you have forgotten your password and wish to reset while you are still able to access your account, then click 'Forgot your password?'

You will be required to enter your email address which a reset password link will be sent.

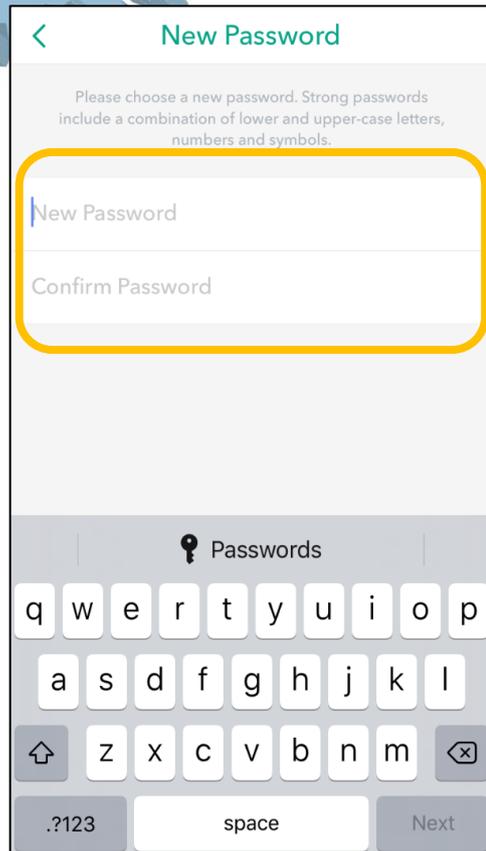


Enter your new password and confirm it by entering the password a second time.

Press next – at the bottom right of the keyboard when completed

**\***

Don't share your password with anyone else! Consider using a password manager and check the strength of your password at 'How secure is my password'

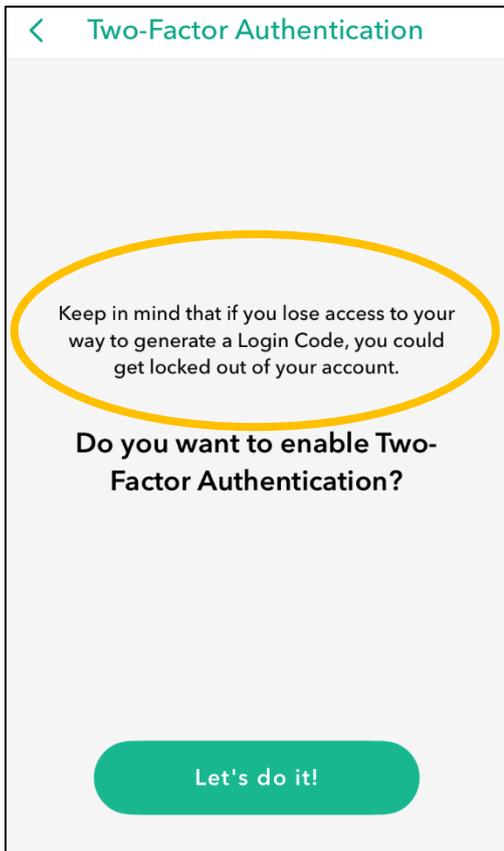




Find Two-Factor Authentication in the settings menu!

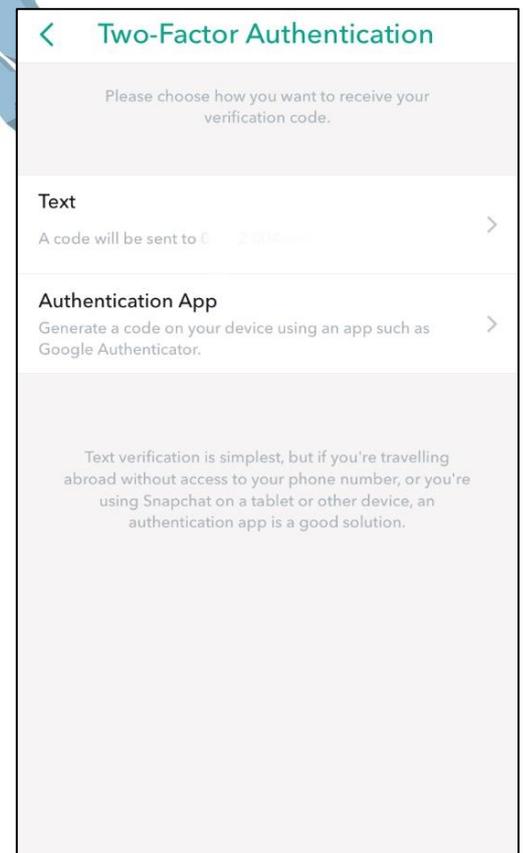
You can set two-factor authentication. This means you will need to provide an extra login code after you have entered your password.

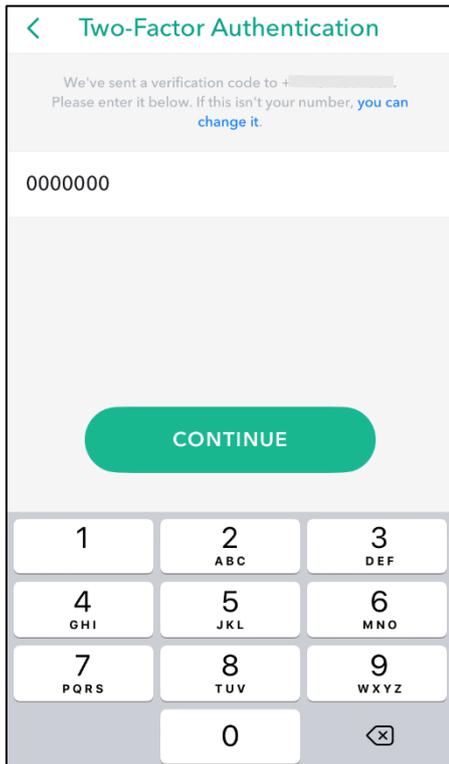
Click 'continue'.



Click 'Let's do it!' once reading the information on the screen.

You will then have to choose how you want to receive your code. By text or authentication application.

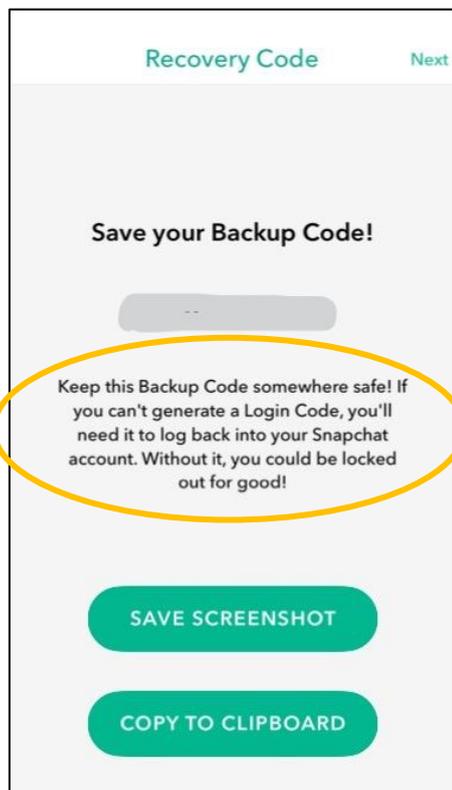
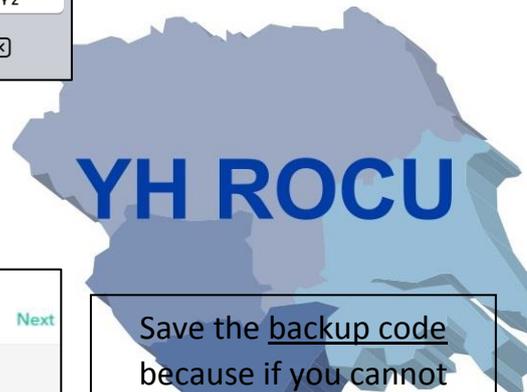
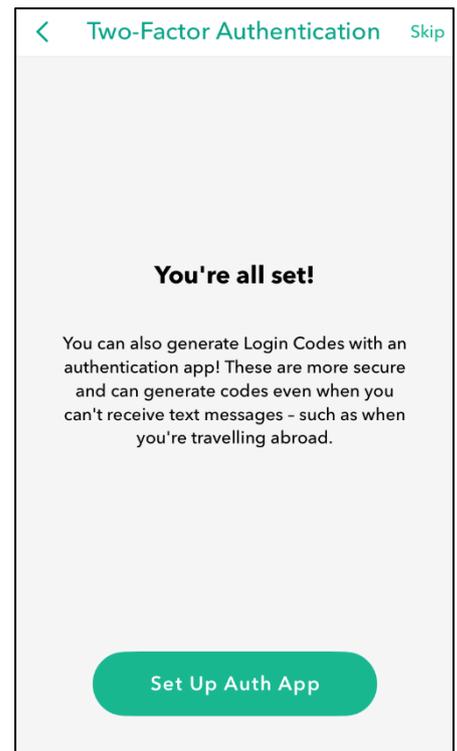




For this example the code has been sent in a text.

The code has been entered and 'continue' was clicked.

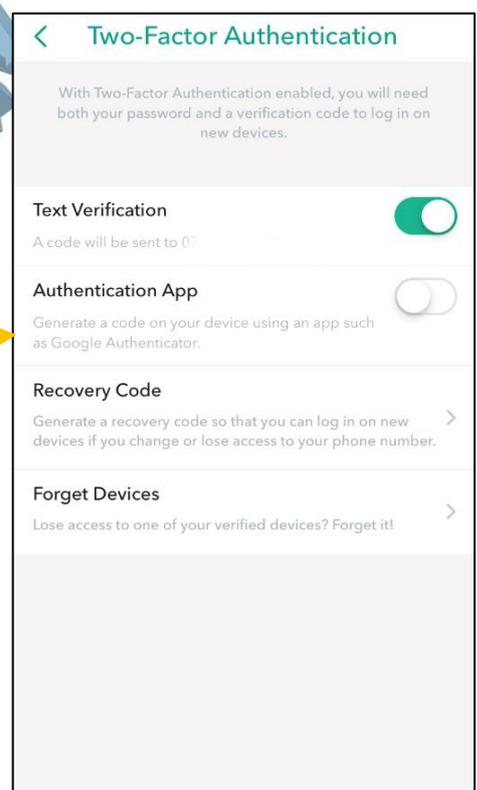
The following screen approves the code and allows you to set up an authentication app if you require.

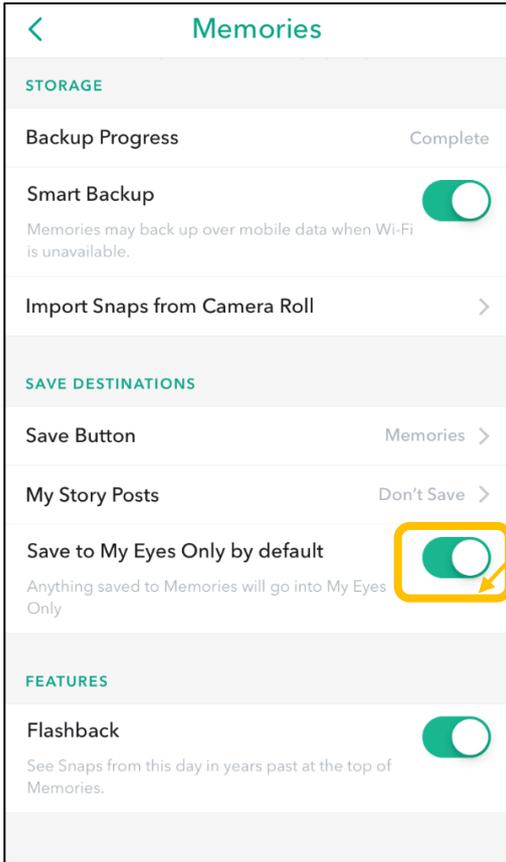


Save the backup code because if you cannot generate a login code you will need the backup code to log back in.

This is the two-factor authentication page.

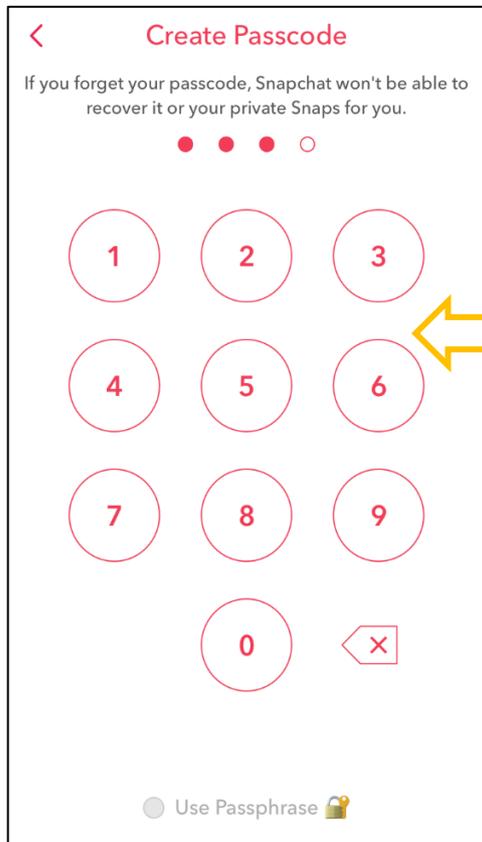
It shows we have set up text verification, allows us to access our recovery code and set up an authentication app when required.



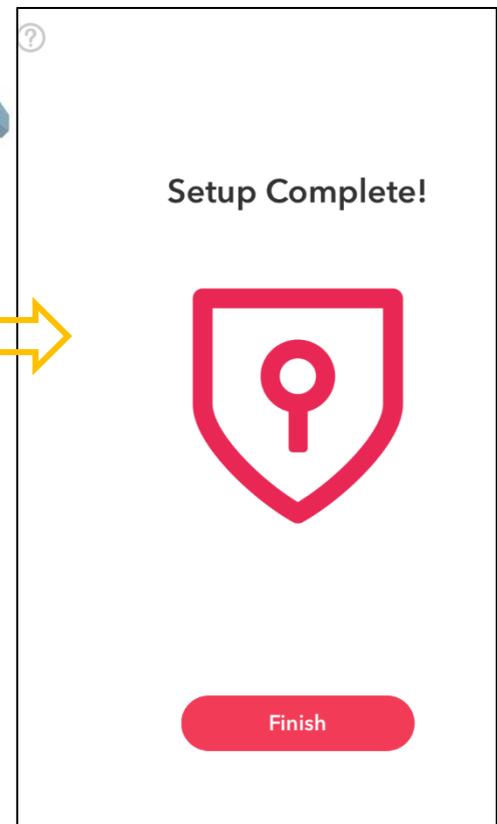


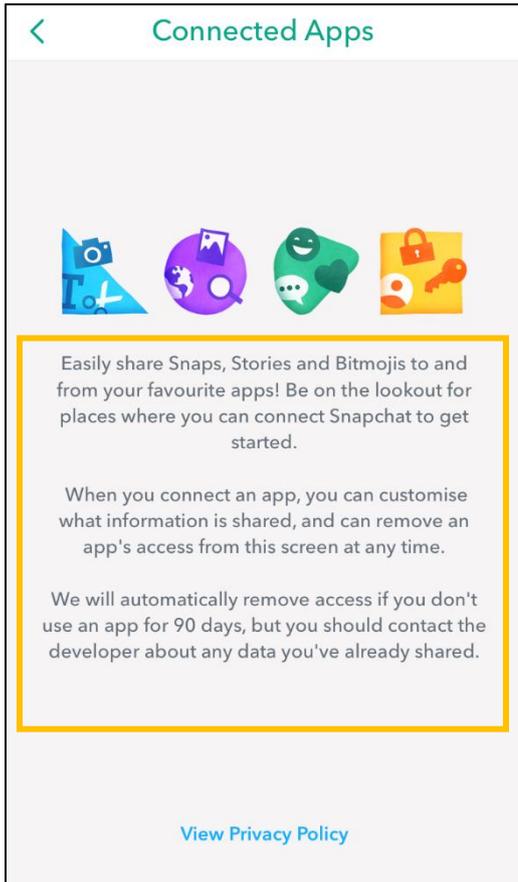
### Find Memories in the settings menu!

Try and ensure you save your snaps for your eyes only!  
The switch must be green to be activated.  
You will be taken to the quick setup page. Click 'Quick Setup'.



You will be asked to create a passcode 4 characters long.  
The setup will be complete and click 'Finish'.

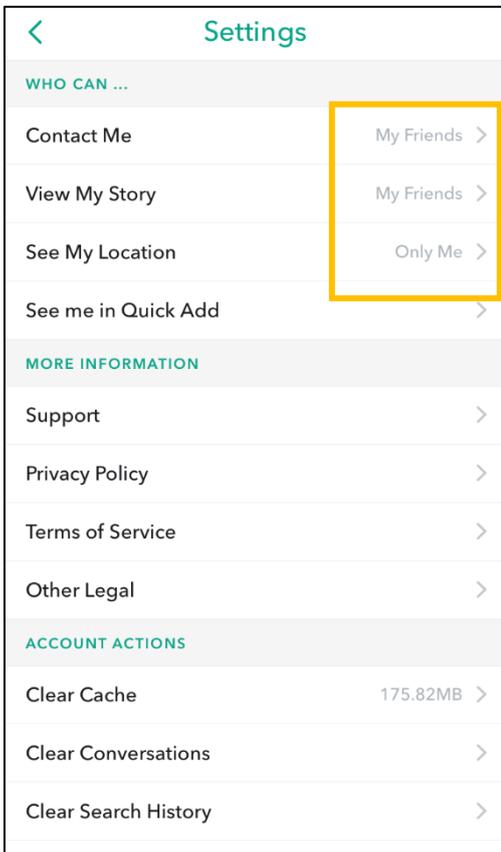




### Find Connected Apps in the settings menu!

Check the apps which are connected to your snapchat!

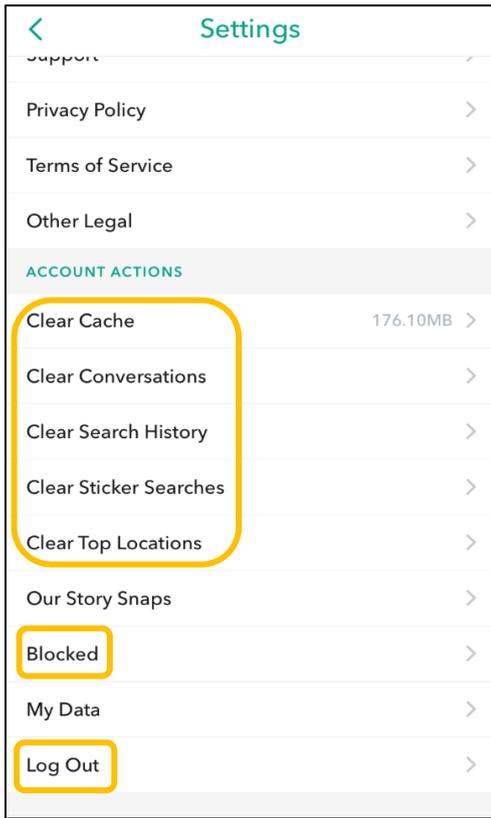
Some applications may have access which you were not aware.



There are further **IMPORTANT** options in the settings menu.

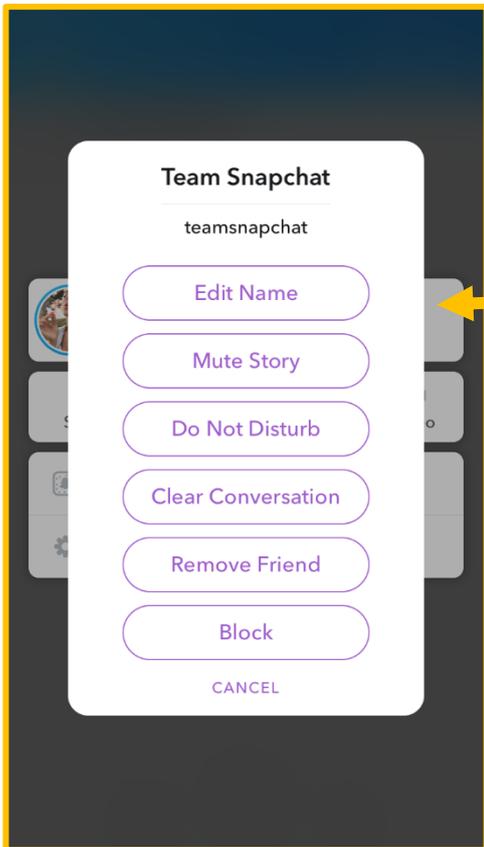
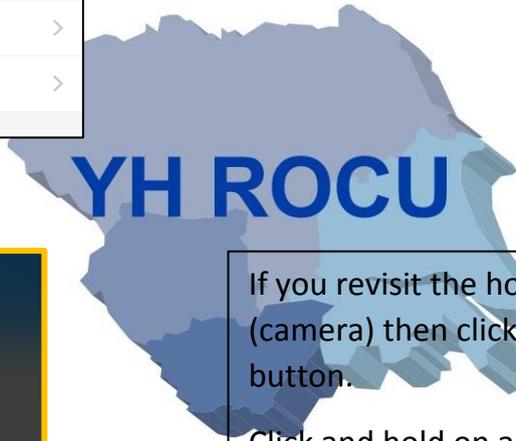
Our suggestions for snapchat security are to only allow '**My Friends**' to contact and view your story.

We also advise for your location settings to be '**Only Me**' only yourself can view your location at any time.

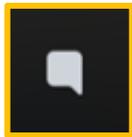


You may also wish to clear conversations or your browsing data.

You can check the snapchatters who you have **blocked** or even **log out** of your account.

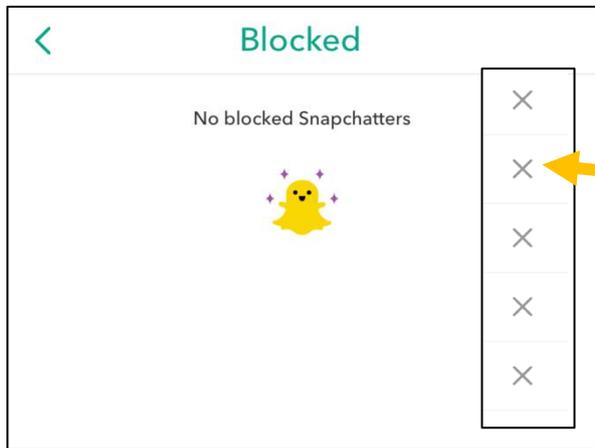


If you revisit the home screen (camera) then click the chat button.

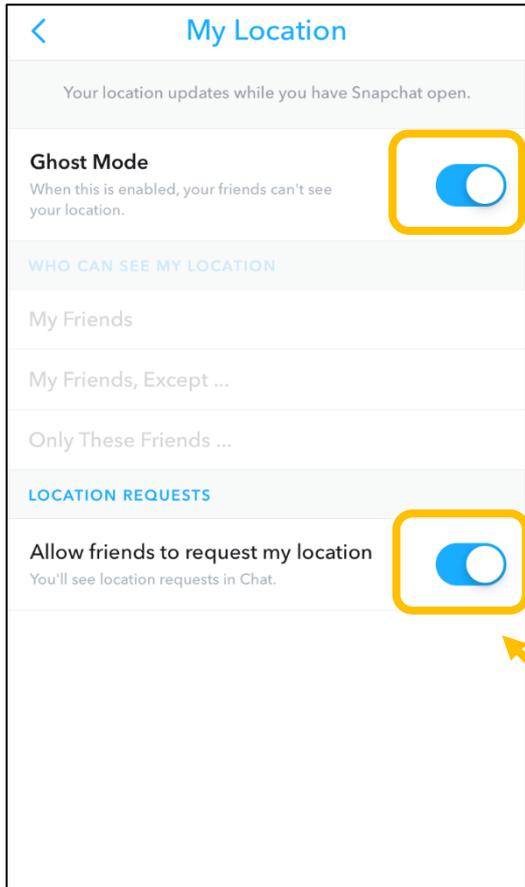


Click and hold on a name to reveal their information, press the settings option for more.

The following options are available- including Block.



You can remove blocked contacts in the blocked section in the main settings.



We suggest for you to check your **location settings** in the settings menu.

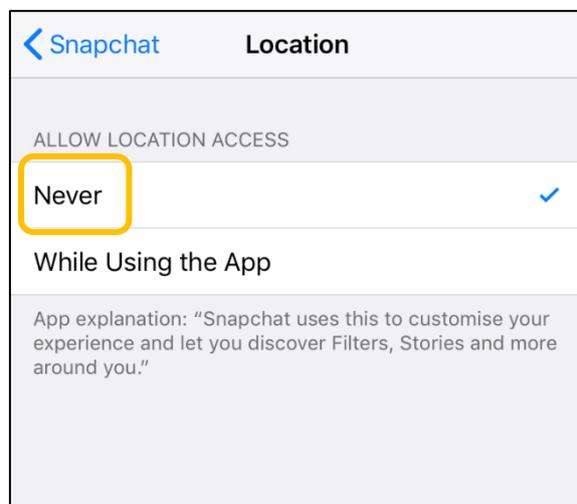
You need to check who can see your location! People may be able to see your exact location depending on your settings.

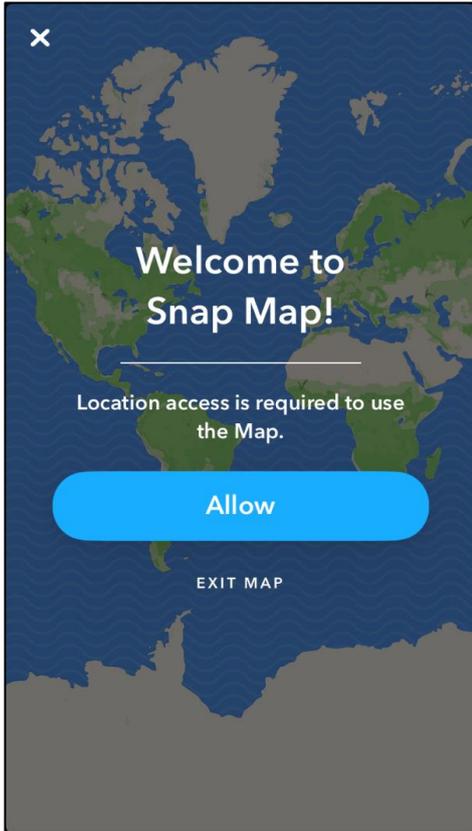
We suggest you put location onto '**Ghost Mode**' therefore no one can see your location.

*You may wish for family or close friends to see your location therefore you can allow requests.*

### iPhone Only:

in the settings menu find Snapchat application settings. The location option also appears whereby the application itself records your location. We suggest you choose 'Never' but you may allow 'While Using the App' depending on your own preferences.

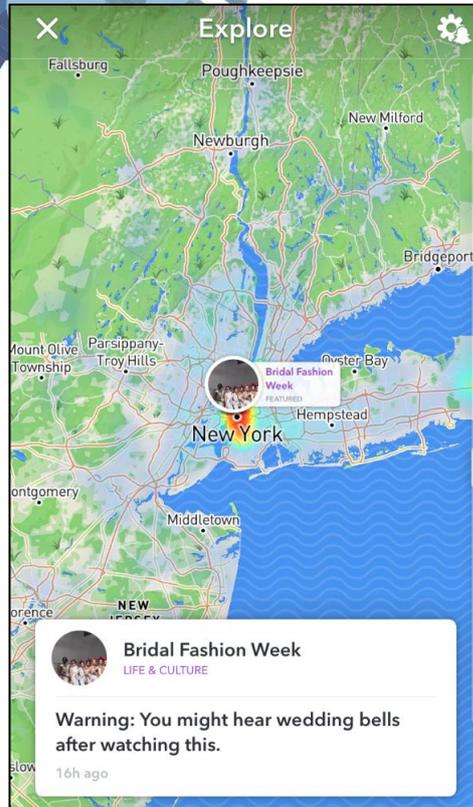




There are **three ways** to access Snap Map:

- 1) 🖐️ Un-pinch your fingers as if you were zooming out from the Camera, Friends or Discover screen.
- 2) Tap the 🔍 button at the top of the Camera, Friends or Discover screen, then tap the Map!
- 3) Tap a Map Story on the Discover screen.

***Below are screenshot examples of the kind of information which can be displayed. When your friends allow you to see their location you can click on them and it will tell you when they were last active at that location.***



## Disclaimer:

Social Media sites are constantly changing. We advise you to check your settings and options on a regular basis to ensure they have not changed during updates and to ensure you are maintaining an elevated level of security.

The YHROCU and RCCU do not accept responsibility for any loss of breach arising from the use of this document. The document represents efforts to summarise the common knowledge existing at the time of writing and is a guide to the security features available to users of online social media services. The reader is advised to consult his or her corresponding organisation for operational guidance on security and best practice.

## **For further documentations and information visit:**

<https://www.yhrocu.org.uk/departments/regional-cyber-crime-unit/>

This document has been created by the **Protect Team** working in the Regional Cyber Crime Unit (RCCU).

A large, semi-transparent version of the YH ROCU logo is overlaid on the page, featuring the text 'YH ROCU' in blue over a stylized map of the region.