

## Temple Moor High School Careers Programme



Summary of Provision			Gatsby Benchmarks
Year 7	<p><b>Personal Development Sessions:</b> (taught throughout HT6)                      What is my dream job?                      Understanding work &amp; income                      What do I want to achieve?                      Career links to subjects at school,                      Understanding the purpose,                      Careers research.                      Economics.</p> <p><b>Form Time:</b>                      Planned sessions focusing on careers and aspirations throughout the Year</p> <p>Introduction to Careers Adviser/careers interviews</p> <p><b>Careers Interviews</b> - Students referred for careers advice and guidance with school careers adviser as required. Parents and students can also arrange meetings as required.</p>	<p>An introduction to the importance of transferrable skills for employability/HE</p> <p>Sequential and progressive programme to ensure that students have key knowledge to access all opportunities available to them</p> <p>Ensure students are aware of opportunities for personal careers guidance and how to book appointments</p> <p>1-1 Careers interviews to discuss future options</p>	<p>1,2,3,4</p> <p>1,2,3,4</p> <p>1,2,3,8</p> <p>1,2,3,8</p>

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Year 8	<p><b>Personal Development Sessions:</b> (taught throughout HT4 &amp; HT6) Skills and Qualities Future career dream boards Unifrog skills and competencies. Option support lessons, built into the PSHE curriculum. Economics.</p>	<p>Students are introduced to the Unifrog platform. They begin to research possible careers and making this link to subjects which they study at school. Later on in the year they will revisit the importance of transferrable skills for employability/HE</p>	1,2,3,4
	<p><b>Options Evening</b> – opportunity to speak to subject staff, SLT and Careers Adviser</p>	<p>An event for students and parents that outlines the options, explains the rationale and offers the chance for the students to ask questions about KS4 option choices.</p>	1,2,3,4,8
	<p><b>Options Taster Day</b></p>	<p>An opportunity for students to experience the subject, as well as get the chance to talk to their teachers for guidance &amp; support.</p>	1,2,3,4
	<p><b>BBC Bitesize Share Your Story:</b></p>	<p>Inspirational and motivational speakers sharing their personal journeys</p>	1,2,5
	<p><b>Form Time:</b> Planned sessions focusing on careers and aspirations throughout the Year</p>	<p>Sequential and progressive programme to ensure that students have key knowledge to access all opportunities available to them</p>	1,2,3,4
	<p>Introduction to Careers Adviser/careers interviews</p>	<p>Ensure students are aware of opportunities for personal careers guidance and how to book appointments !-1 Careers interviews to discuss future options</p>	1,2,3,8 1,2,3,8

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	<p><b>Careers Interviews</b> - Students referred for careers advice and guidance with school careers adviser as required. Parents and students can also arrange meetings as required.</p>		
Year 9	<p><b>Personal Development Sessions:</b> (taught throughout HT4 &amp; HT6) Option support, Career research using Unifrog, Post 16 information regarding A-Levels, College &amp; Apprenticeship, Skills &amp; Qualities for employment, Economics.</p> <p><b>Financial Literacy</b> sessions from Leeds Building Society (23<sup>rd</sup> May)</p> <p><b>Options Evening</b> – opportunity to speak to subject staff, SLT and Careers Adviser.</p> <p><b>Options Taster Day</b></p>	<p>To introduce the students to resources/programme of events to support them with their KS4 option choices. To ensure students feel supported during the options process through platforms such as Unifrog, as well as classroom-based activities with form tutors.</p> <p>Sessions in partnership with LBS which explores the importance of banking and money management throughout different stages of life.</p> <p>An event for students and parents that outlines the options, explains the rationale and offers the chance for questions for the students KS4 option choices.</p> <p>An opportunity for students to experience the subject, as well as get the chance to talk to their teachers for guidance &amp; support.</p> <p>Inspirational and motivational speakers sharing their personal journeys</p>	<p>1,2,3</p> <p>1,2,3,4,5</p> <p>1,2,3,4,8</p> <p>1,2,3,4</p> <p>1,2,3,5</p>

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<b>BBC Bitesize Share Your Story</b>	Raise awareness and give advice on how to pursue a STEM related career	1,2,3,4,5
<b>BBC Bitesize Careers Fair</b>	Sequential and progressive programme to ensure that students have key knowledge to access all opportunities available to them	1,2,3,4
<b>Form Time:</b> Planned sessions focusing on careers and aspirations throughout the Year	Ensure students are aware of opportunities for personal careers guidance and how to book appointments	1,2,3,8
Introduction to Careers Adviser/careers interviews	Presentation from Leeds City College, Leeds College of Building, 6 <sup>th</sup> Form and Apprenticeships.	1,2,3,7
<b>Introduction to Post 16 Options</b>	Interactive event to highlight the range of opportunities in the construction industry both trade and professional roles highlighted through sessions with employers and colleges	1,2,3,4,5,6,7
<b>Give Construction a Try</b> – small group taster event for construction trades		
<b>Careers Interviews</b> - Students referred for careers advice and guidance with school careers adviser as required. Parents and students can also arrange meetings as required. Careers interviews to feed into EHCPs	1-1 Careers interviews to discuss future options linked to option choices	1,2,3,8

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Year 10	<b>Personal Development Sessions:</b> (taught throughout HT6) Employability Skills CV writing / purpose Options at 16 Careers Research	To ensure students have the career management skills to make career decisions at the end of Year 11 but also in the future. Supporting students drafting CV's and understanding the purpose.	1,2,3,4
	<b>Form Time:</b> Planned sessions focusing on careers and aspirations throughout the Year	Sequential and progressive programme to ensure that students have key knowledge to access all opportunities available to them	1,2,3,4
	<b>Financial Literacy</b> sessions from Leeds Building Society (4 <sup>th</sup> July)	Sessions in partnership with LBS which explores the importance of banking and money management throughout different stages of life.	1,2,3,4,5
	<b>BBC Bitesize Share Your Story</b>	Inspirational and motivational speakers sharing their personal journeys	1,2,3,5
	<b>BBC Bitesize Careers Fair</b>	Raise awareness and give advice on how to pursue a STEM related career	1,2,3,4,5,
	<b>Assemblies</b> – Options at 16, Higher Education, Apprenticeships,	To introduce the students to the world of work and to raise their aspirations. Also to reintroduce post 16 choices and future pathways available	1,2,3,4,5,6,7
<b>Unifrog</b> – Broadening horizons, employability skills,	To raise aspiration and help students focus on their transferable skills and highlight any skills gaps.	1,2,3,4	

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<p><b>Options at 16 carousel event</b> – All students meet with HE, FE, Apprenticeship providers, Sixth Form</p>	To ensure all students have the opportunity to meet and question representatives from local providers	1,2,3,5,7
<p><b>College taster days</b> – Leeds College of Building and Leeds City College</p>	To give the students a chance to experience FE and to breakdown some of the barriers of FE.	1,2,3,6,7
<p><b>Sixth Form taster day</b></p>	Support decision-making and help with A'Level subject choice	1,2,3,4
<p><b>Vocational Options Evening</b> – local employers, colleges and training companies available in school</p>	An opportunity for parents and students to meet and question local providers to find out about opportunities available at the end of Year 11	1,2,3,5,6,7,8
<p><b>University visits</b> inc. Cambridge University</p>	Groups of students will be invited on a trip to Universities in order to raise their aspirations and give them a better of understanding of what is involved in a Russell Group education and what they can do over the next couple of years in order to make a successful application	1,2,3,7
<p><b>Careers Interviews</b> - All PP students have initial guidance meeting. Students at risk of under achieving or at risk of NEET referred for careers adviser meetings by Head of Year.</p>	1-1 Careers interviews to discuss future opportunities linked to post 16 option choices	1,2,3,8

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	<p>Careers interviews to feed into EHCPs as required.</p> <p>Students referred for careers advice and guidance with school careers adviser as required. Parents and students can also arrange meetings as required.</p>		
Year 11	<p><b>Personal Development Sessions:</b> (taught throughout HT3)            Post 16 options research            IT support            Personal statement sessions            Interview skills            CV support</p> <p><b>Form Time:</b> Planned sessions focusing on careers and aspirations throughout the Year</p> <p><b>Unifrog</b> - relaunch assembly</p> <p><b>Post 16 Applications</b></p>	<p>Personal Development commits a whole term to supporting Y11 and their option process. Throughout the term Y11 have access to computers to allow them to research colleges, sixth forms and apprenticeships around Leeds.</p> <p>Y11 also have classroom-based lessons with form tutors, these lessons support students in personal statement, CV support and interview skills.</p> <p>Sequential and progressive programme to ensure that students have key knowledge to access all opportunities available to them</p> <p>Re-launch of Unifrog programme so that students can explore their HE options, as well as apprenticeship/school leaver programmes. It also gives them a chance to evidence various competencies and research MOOCs.</p> <p>Support provided through Personal Development lessons. Students will have help and support from their form tutors, PSHE lead &amp; careers advisor</p>	<p>1,2,3,4</p> <p>1,2,3,4</p> <p>1,2,3,4</p> <p>1,2,3,4</p>

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<b>Engineering taster day</b> at Appris Training	Raise aspirations and increase awareness of Engineering opportunities	1,2,3,5,6
<b>University visits</b> inc. Cambridge University	Groups of students will be invited on a trip to Universities in order to raise their aspirations and give them a better understanding of what is involved in a Russell Group education and what they can do over the next couple of years in order to make a successful application.	1,2,3,7
<b>A Level Subject taster days</b>	Support decision-making and help with A Level subject choice especially regarding new subjects offer at A Level	1,2,3,4,8
<b>Vocational Options Evening</b> – local employers, colleges and training companies available in school to meet with students and parents.	An opportunity for parents and students to meet and question local providers to find out about opportunities available at the end of Year 11	1,2,3,5,7
<b>Sixth Form Open Evening</b>	A ‘careers’ event that provides information on the post-16 provision offered at Temple Moor High School	1,2,3,4
<b>Employability Skills Day</b>	Support students who are planning to start college or an apprenticeship. Input from Leeds City Council, Leeds College of Building, Leeds City College, local company	1,2,3,4,5,7
<b>Assemblies</b> – Post 16 options, Sixth Form, Apprenticeship opportunities	To introduce the students to the world of work and to raise their aspirations. Also to reinforce post 16 choices and future pathways available	1,2,3



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<b>Apprenticeship support</b>	Students are kept up to date via email/class charts with apprenticeship and employability opportunities, and open days. 1-1 support for apprenticeship applications as required	1,2,3,5
<b>BBC Bitesize Share Your Story</b>	Inspirational and motivational speakers sharing their personal journeys	1,2,3,5
<b>BBC Bitesize Careers Fair</b>	Raise awareness and give advice on how to pursue a STEM related career	1,2,3,4,5
<b>Careers Interviews</b> - All students on and off site have the opportunity for at least one meeting with school careers adviser and additional meetings are arranged as required, including for students at increased risk of becoming NEET. Disadvantaged students and those based off site are prioritised for early and more frequent careers advice and guidance. Careers interviews to feed into EHCPs as required.	1-1 Careers interviews to discuss future opportunities linked to post 16 option choices	1,2,3,8
<b>Transition Support</b> – 1-1 support to ensure progression post 16 for a small cohort of students, working with parents, college visits, applications and interview support.	Transition Support Worker to provide intensive support with students who may find transition more challenging including offsite and ELECT students	1,2,3,4,8

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	<p><b>GCSE Results Day</b> – support from Careers Adviser, Sixth Form staff, SLT and college representatives</p> <p><b>Leavers</b> - Leavers are tracked and supported by the school careers adviser until in suitable post 16 provision</p>	<p>To ensure all students have suitable post GCSE provision in place. The careers adviser will work with all students until suitably placed.</p> <p>Telephone calls throughout the summer and into the new academic year, in order to confirm the destinations of all students. If required, interviews will be arranged with either Careers Adviser or Head of Sixth Form</p>
Year 12	<p><b>Unifrog</b> – focussing on skills development and University research</p> <p><b>Form Time/CPD</b> – Students participate in a structured programme which includes encounters with employers, work experience, visits to HE institutions, meetings with apprenticeship providers and careers fair. Specific support with personal statement and CV writing.</p> <p><b>Quality Leaders Programme</b></p> <p><b>HE day</b> – Leeds Beckett University Ambassadors</p>	<p>Build on employability skills and create an action plan to target skills gaps.</p> <p>To ensure all students are given the support they need to progress following A'Levels whether into Higher Education or Apprenticeships.</p> <p>Student volunteering programme within school or local community to develop soft skills</p> <p>Focused day to begin UCAS application cycle</p>

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<p><b>Apprenticeship day</b> – workplace visit, reality of apprenticeship applications talk by ex-student, Department of Work and Pensions employee deliver ‘What Employers are Looking For’ presentation</p>	<p>Focused day to ensure students are ready to apply for apprenticeships when They are advertised</p>	<p>1,2,3,5,6</p>
<p><b>HE Visits</b> – including Cambridge University, Sheffield University and attendance at UCAS Higher Education Fair.</p>	<p>All students attend HE fair as both HE and apprenticeship opportunities are highlighted</p>	<p>1,2,3,7</p>
<p><b>Work Experience</b> – All students complete at least 1 week face to face experience with additional opportunities to undertake virtual work experience</p>	<p>Students supported through form times sessions to organise own placement. 1-1 support if required</p>	<p>1,2,3,5,6</p>
<p><b>HE/Apprenticeship Evening</b> – for parents and students</p>		<p>1,2,3,5,7</p>
<p><b>BBC Bitesize Careers Fair</b></p>	<p>Raise awareness and give advice on how to pursue a STEM related career</p>	<p>1,2,3,4,5</p>
<p><b>Careers Interviews</b> - The school careers adviser interviews all students in the Apprenticeship form. All students have the opportunity for at least one meeting with the</p>	<p>1-1 Careers interviews to discuss future opportunities linked to post 18 option choices</p>	<p>1,2,3,4,8</p>

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	<p>careers adviser. Careers interviews to feed into EHCPs.</p> <p><b>Leavers</b> - are tracked and supported by the school careers adviser.</p>	<p>Telephone calls throughout the summer and into the new academic year, in order to confirm the destinations of all students. If required, interviews will be arranged with either Careers Adviser or Head of Sixth Form</p>	<p>1,2,3</p>

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Year 13	<p><b>UCAS Applications</b> – individual support to complete University applications</p> <p><b>Application skills sessions</b> - structured programme delivered to Apprenticeship form leading to mock interviews with LabCorp or Department of Work and Pensions.</p> <p><b>Apprenticeship Applications</b> - individual and ongoing support to complete applications</p> <p><b>BBC Bite Size Careers Fair</b></p> <p><b>Careers Interviews</b> - The school careers adviser interviews all students in the Apprenticeship form. All students have the opportunity for at least one meeting with the careers adviser. Careers interviews to feed into EHCPs.</p> <p><b>Leavers</b> - are tracked and supported by the school careers adviser.</p>	<p>1,2,3,8</p> <p>1,2,3,5,8</p> <p>1,2,3,5,8</p> <p>1,2,3,4,5</p> <p>1,2,3,8</p> <p>1,2,3,8</p>