



Monday, 8 September 2025

Dear Parent/Carer,

I would like to take the opportunity to welcome all students back for the new academic year and introduce the support team we have available for your son/daughter in school.

As a school we highly value feedback from parents/carers and want to ensure you have a complete picture of where to source information and raise questions regarding your son/daughter's academic progress or pastoral care.

As your son/daughters' phase leader, I am available for any questions or information you might require around your son/daughter's academic progress and can be the first point of contact for any concerns or questions you might need to ask regarding their academic curriculum.

Contact Protocol

During school hours, staff need to prioritise supporting students and therefore we ask that you follow the below methods of parental communication with school.

If you need to contact us regarding an issue, please use the following methods, stating the name of the member of staff you wish to contact, and providing a brief description of the enquiry:

1. The Arbor app is monitored throughout the day so this should be your primary method of communication.
2. If this is unavailable, then you can email info@tmhs.rklt.co.uk
3. If you contact us via phone, it is not always guaranteed that someone will answer however you can use the main reception number (0113 390 0770) and leave a message either on the answer machine or with reception.

We will acknowledge receipt of your message, however, please allow for up to 48 hours for the specific member of staff to respond to your enquiry. If your issue relates to an urgent safeguarding matter, then please make this clear in your communication with school as we will respond appropriately.

Phase Leader Name: Holly Matthews

If you have any questions or concerns around your son/daughter's pastoral care or any support, you feel they might need from external agencies then please contact the relevant pastoral leader from the below information.

Year 8 Pastoral Leader: David Hollingworth DSL

Year 9 Pastoral Leader: Nicola Matthews DSL

Temple Moor High School & Sixth Form Field End Grove, Selby Road, Leeds, West Yorkshire LS15 0PT

☎ 0113 390 0770 ✉ info@tmhs.rklt.co.uk 📘 TempleMoorHigh 📧 @TempleMoorHigh

www.tmhs.co.uk

Principal: Mr M West



Learning Trust Alliance Teacher Training Teaching School Hub

Red Kite Learning Trust is a charitable company limited by guarantee registered in England and Wales.

Company number: 7523507. Registered office: Red Kite office, Pannal Ash Road, Harrogate, North Yorkshire HG2 9PH.

Our Privacy Notices can be found via www.rklt.co.uk/privacy-notice.



While all pastoral officers are DSL trained the DSL for the school is **Mr Beecroft** (Co principal) and the Deputy DSL is **Mrs Britton** (Deputy Principal). They can both be contacted should you have an urgent safeguarding concern.

In addition to this your son/daughter has a form tutor. The names of all form tutors in the year groups can be found below. Your son/daughter has a planner that contains lots of important information, and I would advise that you sit down and have a look through this with them.

Students weekly and overall attendance will be recorded in this planner as well as their positive behaviour record. This information, alongside negative behaviour records, can also be viewed on our 'Arbor app'. We have expectations for attendance and want students to be in school learning and experiencing opportunities to socialise and participate in a wide variety of activities. Every day they are not in school they are missing 6 hours of learning opportunities. Research evidence that there is a strong correlation between students with the strongest outcomes and high levels of attendance. For more information on our policies and procedures around attendance please use the below link:

<https://www.tmhs.co.uk/school-life/attendance/>

Form Tutor Information

8T	Alienor Hewson
8E	Rowan Carter
8M	Mary Young
8P	Chris Longfellow
8L	Peter Cashon
8R	David Gomersall
8H	Charley Dawson
8G	Kyle Norton
8S	Holly Homer
8C	Laura Johnson

9T	Hannah England
9E	Matthew Audsley
9M	Caitlyn Palmer
9P	Hannah Mayfield
9L	Jodi Hodgson
9S	Verity Webb
9H	Daniel Cook

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9G	Alesha Douglas
9R	Matthew Noonan

Throughout the year we have some key events that are taking place for students in year 8 and 9. These can be seen below.

Year 8

06/10/25	Flu Immunisations
16/10/25	Restart a Heart Day
23/02/26	Y8/Y9 Options Evening 4:30-7:00pm
06/03/26	Reports sent home
09/03/26	Options Taster Lessons
27/03/26	Y8/Y9 Options Deadline
21/05/26	HPV Immunisations
22/06/26	HPV Catch up Immunisations
02/07/26	Reports sent home
06/07/26	Y8 PTC

Year 9

06/10/25	Flu Immunisations
27/11/25	Y9 Individual Photos
29/01/26	DTP/MEN Immunisations
06/02/26	Reports sent home
09/02/26	Y9 PTC
23/02/26	Y8/Y9 Options Evening 4:30-7:00pm
09/03/26	Options Taster Lessons
16/03/26	DTP/MEN Catch up Immunisations
27/03/26	Y8/Y9 Options Deadline
19/06/26	Reports sent home
22/06/26	Y9 timetable rollover

I am looking forward to working with yourselves and the students over the coming academic year.

Yours Sincerely
Holly Matthews
Y8/9 Phase Leader

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